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| Service and job specific context statement | |
| **Directorate:** | Health and Adult Services |
| **Service:** | Care and Support |
| **Post title:** | Domestic Assistant |
| **Grade:** | B |
| **Responsible to:** | Line Manager |
| **Staff managed:** | None |
| **Date of issue:** | June 2016 |
| **Job family:** | **OS - Operational Support** |

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| Job context |
| * To undertake domestic duties within a residential establishment, day centre or mental health resource centre. |
| Job specifics |
| * To undertake cleaning as requested, including cleaning of vacated rooms /bedsits /spring cleaning * To undertake laundry duties * Operate powered equipment including laundry machines and vacuum cleaners * Occasionally oversee residents in carrying out domestic duties as part of their rehabilitation * Basic food preparation/storage |

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| Job Description | |
| **Directorate:** | Health and Adult Services |
| **Service:** | Care and Support |
| **Responsible to:** | Line Manager |
| **Staff managed:** | None |

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| Job purpose | To undertake cleaning duties within the establishment as required |
| Operational management | Cleaning of designated areas to ensure that they are kept in a hygienic and tidy condition.  Basic food preparation/storage and operation of powered equipment including domestic –type laundry equipment.  Undertaking domestic duties and tasks with an understanding of safe and effective use of cleaning equipment and cleaning materials |
| Communications | Communicate with service users in a manner which promotes their dignity |
| Partnership / corporate working | Work as part of a team with minimal supervision |
| Safeguarding | Comply with NYCC safeguarding policy and procedures |

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| Person Specification | |
| Essential upon appointment | **Desirable on appointment** |
| Knowledge   * Understanding of use of equipment and cleaning materials * Understanding of health and safety issues in relation to hygiene |  |
| Occupational Skills   * Food preparation and cooking | * Work on own initiative when appropriate and as part of a team |
| Other Requirements   * Be aware of importance of confidentiality | * willing to work flexibly * have an understanding and respect for the individual rights of service users |
| Behaviours | [Link](http://www.northyorks.gov.uk/article/23524/What-you-should-know-before-applying-for-a-job) |

NB – Assessment criteria for recruitment will be notified separately.  
Optional - Statement for recruitment purposes: You should use this information to make the best of your application by identifying some specific pieces of work you may have undertaken in any of these areas. You will be tested in some or all of the skill specific areas over the course of the selection process.